

Special Projects Department
Greater Chennai Corporation, Chennai – 600003

S.P.D.GPL. A1/00368-81/2022

Dt. 09.07.2025

The prescribed qualification, eligible age, experience, remuneration and roles & responsibilities of consultant to be appointed as the **‘Gender and M&E Subject Matter Expert’** under the Chennai City Partnership between Government of Tamil Nadu and World Bank, funded by Nirbhaya Fund.

Parameters	Description
Name of the Position	Gender and M&E Subject Matter Expert
Reports to	Superintending Engineer, Special Projects Department
Tenure	1 Year
Preferred Profile	<ul style="list-style-type: none">• 10-15 years' work experience• Woman Candidate mandatory• Previous experience working on or managing grants-based projects for NGOs, companies, or Civil Society Organizations on gender-related themes.• Should have been a member of gender project committees at the national or state level.
Professional Skills	<ul style="list-style-type: none">• Experience of working on urban development projects on gender - analysis, audit, budgeting, project planning, project management, etc.• Experience of working on impact evaluation including social impact of the projects and investments, number of beneficiaries, return on investment analysis etc.• Previous experience working with different tiers of government on gender and social audit projects.• Excellent communication skills including preparing reports, presentations, white papers, and quantitative & qualitative research.• Team and people management
Technical Skills	<ul style="list-style-type: none">• Excellent with operating tools for project monitoring• Proficiency in MS Office• Proficient in Tamil and English- reading, writing, and speaking
Detailed Roles & Responsibilities	<ul style="list-style-type: none">• Develop and implement strategy for the Gender Lab• Draft guidance for the Nirbhaya Apex Committee• Lead interactions with voluntary Advisory committee• Create/contribute to the frameworks and guidance materials.• Guide preparation and implementation of components

	<p>and plans.</p> <ul style="list-style-type: none"> • Oversee development and implementation of evaluation approach for the projects/ submissions done by the cities/implementation agencies • Lead statutory and social evaluation for every financial phase to ensure the quality in project execution, impact on women's safety and also to furnish details for financial accountability • Analyze results and issue guidance note on lessons learned for each type of intervention impact • Report progress • Engage in capacity building with cities • Engage consultants to carry out detailed activities under the program
Eligible Age	35 Years and Above
Qualification	Masters in any Social Studies or equivalent subject
Salary	Rs. 15,00,000 per annum (all inclusive)

The candidates are required to fill the following application form **on or before 25th July 2025** - <https://forms.gle/ypynp18RWbSc2Dqs5> (Candidates can access this form by logging into their respective Gmail IDs).

For any queries, kindly write to specialproject@chennaicorporation.gov.in, with a copy to specialprojects@gmail.com.